



# BUCHANAN COUNTY COMMISSION

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Ron Hook  
Western District Commissioner

Scott Nelson  
Presiding Commissioner

Scott Burnham  
Easter District Commissioner

## **Meeting Minutes Thursday, April 13, 2023, at 9:00 am**

In attendance were Commissioner Scott Burnham, Presiding Commissioner Scott Nelson, Commissioner Ron Hook, Administrative Coordinator Amy Kendall, MWSU, Chief of Staff Chris Dunn, and Constituent Sam Brown

Commissioner Burnham called the meeting to order.

## **Meeting Agenda**

Presiding Commissioner Nelson made a motion to approve today's agenda. Commissioner Burnham seconded the motion.

## **Meeting Minutes**

Presiding Commissioner Nelson made a motion to approve meeting minutes for Wednesday, April 12, 2023. Commissioner Burnham seconded the motion.

## **Business**

Chris Dunn talked with Commissioner's about the Center for service at MWSU. Chris left the meeting at 9:30 am.

Court orders to transfer funds were presented and approved by Commissioner Hook, Commissioner Burnham, and Presiding Commissioner Nelson.

A court order issuing a void was presented and approved by Commissioner Hook, Commissioner Burnham, and Presiding Commissioner Nelson.

A court order acknowledging receipt of the recorded deed at 414 Augusta was presented and approved by Commissioner Hook, Commissioner Burnham, and Presiding Commissioner Nelson.

A court order appointing a board member to the Buchanan County Tourism Board was presented and approved by Commissioner Hook, Commissioner Burnham, and Presiding Commissioner Nelson.

A court order awarding the bid for Architectural Firm to design and specify back up generator was presented and approved by Commissioner Burnham, Presiding Commissioner Nelson, and Commissioner Hook.

Commissioners reviewed bids for Maintenance, Repair, Operating Supplies, Industrial supplies and Related Services, Commissioner Hook made a motion to accept all bids, Commissioner Burnham seconded the motion. A court order awarding the bid for all received was presented and approved by Commissioner Burnham, Presiding Commissioner Nelson, and Commissioner Hook.

A court order authorizing Presiding Commissioner Nelson to sign the proposal with Creal Clark & Seifert for design services for the generator was presented and approved by Commissioner Burnham, Presiding Commissioner Nelson, and Commissioner Hook.

A court order authorizing a check to Interlock Steel from Economic Development was presented and approved by Commissioner Burnham, Presiding Commissioner Nelson, and Commissioner Hook.

Amended court orders to the lease agreement for Municipal court space and the Municipal Prosecutor's Office space was presented and approved by Commissioner Burnham, Presiding Commissioner Nelson, and Commissioner Hook.

Commissioner Hook shared that some employees would like to attend the Childrens Advocacy – Voices of Courage event April 28<sup>th</sup> and asked if the county will purchase a table of 8.

### **Adjourn**

With no further official business on the agenda Commissioner Burnham made a motion to adjourn to any unofficial business that may develop during the day. Commissioner Hook seconded the motion. All are in favor of adjourning. The meeting ended at 10:45 a.m.